



Dorset County Amateur Swimming Association
(Affiliated to Swim England)

Minutes of the Annual General Meeting of the above Association
held at the DYA Hall, Lubbecke Way, Dorchester on 8 June 2023

Present

President	Mrs G Nuttall	Inter-County Competitions Secretary	D Clark
President Elect	Mrs M Young	County Competitions Secretary	S Platts
Chairman	R Honeybun (PP)	Artistic Swimming Secretary	Mrs C Seall
County Secretary	Mrs D Gibbs	Officials Secretary	Mrs J Beard (PP)
Treasurer	G Griffin (LP)		

Past Presidents C Gassmann, R Holman, M Hoskins, S Meter, A Smart, Mrs C Thompson, Ms G Wilcox.

Clubs Represented Bere Regis, Bridport Barracudas, North Dorset Turbos, Poole, Seagulls, Swim Bournemouth, Wareham, West Dorset, Weymouth and Weyport Masters.

Current Life Presidents: G Griffin, A Mullins, and Mrs A Niven.

The Chairman welcomed all to the meeting.

22/36 Apologies for absence

Mrs T Hemmings, Mrs N Honeybun, L Jessop, D McWilliam, A Mullins, Mrs T Roberts, M Smith, N Wickens, Weymouth & Portland WPC.

22/37 Presidential Business

The President thanked the Association for the privilege of being appointed County President in 2022 and expressed particular thanks to all volunteers without whom the wide range of activities undertaken by the County Association and our clubs could not take place.

22/38 Minutes of the Annual General Meeting 9 June 2022

It was agreed that the minutes of the Annual General Meeting held on 9 June 2022 be accepted as a true record.

Prop: A Smart

Sec: S Platts

Carried

22/38(a) **Matters Arising** – None

22/38(b) **Outstanding Actions**

E21/01: Dorset Novice League – retirement of organiser R Honeybun noted. Clubs to be advised of vacancy (complete).

E21/02: Dorset Water Polo Secretary – retirement of discipline secretary F Fowler noted. Clubs to be advised of vacancy (complete).

E21/03: County President Elect 2022/23 – no nominations for post. Clubs to be advised and encouraged to submit nominations (complete).

22/39 Annual Reports

- 22/39(a) County Secretary: Report as submitted and distributed. It was noted that membership figures had increased slightly since 2022, but membership remained at an all-time low.
- 22/39(b) Welfare Officer: Nothing to report.
- 22/39(c) Rules Secretary: The DCASA Constitution was last updated at the 2021 AGM. DCASA Policy and Procedure (By-Laws) has been updated by Executive approval during 2022/23 with amendments to Competition Policy, agreement of licensing and scheduling of club open meets, and clarification of county team selection policies for all disciplines. The County Constitution and By-Laws document can be viewed on the County website www.dorsetasa.org.
- 22/39(d) Swimming Secretary: No report received. Verbal report on the Inaugural Novice Trophy Gala provided by R Honeybun.
- 22/39(e) Inter-County Competitions Secretary: Report for 2022 National County Team Competition provided by Dorset Team Administrator B Alldrick. Dorset finished in eighth place in Division 2.
- 22/39(f) County Competitions Secretary: No report received. Verbal report on the 2022/23 competitions programme provided by Mrs D Gibbs. Entries for the 2022 Development Competition lowest level since the inaugural competition in 2007; event ran at a loss as did all other county competitions in 2022. However County Championships 2023 were well attended with 22 CBTs and two new County Records being set and the Dorset Graded Meet 2023 also ran successfully. The Novice League was replaced by an Inaugural Novice Trophy Gala held in March at Littledown with seven club teams and one combined clubs team participating.
- 22/39(g) Masters Secretary: No report received (post vacant). Report for the National Inter-County Masters Competition provided by Dorset Masters Team Administrator Ms K Yendole. Dorset finished fourth in the regional event and 18th overall in the national competition.
- 22/39(h) Open Water Secretary: No report received (post vacant). No OW County Championships held in 2022 due to lack of interest.
- 22/39(i) Disabilities Officer: Report as submitted and distributed. Mrs D Sturgess requested a review of para-swim/disability members in-county to assess development requirements.
- ACTION E22/13:** Mrs D Gibbs Clubs to be surveyed.
- 22/39(j) Diving Secretary: No activity.
- 22/39(k) Artistic Swimming Secretary: Report as submitted and distributed. The difficulty in entering Dorset AS swimmers in Swim England SWR competitions due to the requirement to provide the number of volunteers to support the entry was noted. Thanks recorded to R Honeybun and Mrs D Gibbs for assistance provided in revamping the discipline trophies.
- 22/39(l) Water Polo Secretary: No report received (post vacant).
- 22/39(m) Officials Secretary: Report as submitted and distributed. Thanks were recorded to Mrs J Beard for her long service on retirement as Officials Secretary. A presentation of flowers and lead crystal vase was made on behalf of the County Association by the Chairman.
- 22/39(n) Officials Training & Development Co-ordinator: Report as submitted and distributed.
- 22/39(o) Hazard & Risk Assessment Officer: Post vacant. Mrs D Gibbs stated that risk assessments for venues used for pool swimming events were in place and updated as required.
- 22/39(p) Volunteers Coordinator: No activity (post vacant).
The Chairman requested that all Annual Reports be accepted.

Prop: Ms G Wilcox

Sec: A Smart

Carried

**A copy of the full reports is available from the County Administrator.*

22/40 Financial Report

22/40.1 The Chairman requested that the Financial Report and Annual Accounts as submitted by the Treasurer be accepted.

Prop: S Platts

Sec: M Hoskins

Carried

22/40.2 The Treasurer noted that the County had sufficient reserves to weather the losses sustained in 2021/22 and the continuing very low membership level.

Water Polo Secretary	<i>No nomination</i>	“
Disability Liaison Co-ordinator	Mrs D Sturgess (BCS)	“
Officials Secretary	Mrs S Podger (West Dorset)	“
Officials T & D Officer	Mrs T Roberts (West Dorset)	“
Asst Officials T & D Officer	Mrs S Podger (West Dorset)	“
H & R Assessment Officer	<i>No nomination</i>	“
Volunteers Co-ordinator	<i>No nomination</i>	“
Press Officer	<i>No nomination</i>	“
Trophy Administrator	N Wickens (DCASA)	“
Website Administrator	<i>No nomination</i>	“
Medical Officer	Dr A Savage (DCASA)	“
Legal Advisor	D McWilliam (Seagulls)	“
Auditor	A Mullins (Poole)	“
Prop: Mrs J Beard	Sec: Mrs C Seall	Carried

ACTION E22/16: Mrs D Gibbs The significant number of vacant posts were noted; clubs to be advised.

PMN2: Ms K Yendole (Poole SC) co-opted as Masters Secretary. Voting of the County Association Executive held by email July 2023.

PMN3: G Mitchell (Bournemouth SC) to be co-opted as Water Polo Secretary at the County Association Executive Meeting, 2 November 2023.

22/47 Election of County Regional Representatives 2023/24

The Chairman requested uncontested nominations for County Regional Representatives 2023/24 be accepted en bloc as follows:

Committee	Post/Name/Club	
SE SWR Annual Council	County Rep 1: G Griffin (Wareham & District)	
	County Rep 2: Mrs J Beard (Swim Bournemouth)	
Management Board	County Director: A Smart (Poole)	
Para/Disabilities Committee	Mrs D Sturgess (BCS)	
Swimming Committee	County Rep: A Smart (Poole)	
Masters Committee	County Rep: Mrs D Gibbs (Swim Bournemouth)	
Swimming Officials Committee	SWR Officials T&D Officer: Mrs J Beard (Swim Bournemouth)	
	County Rep: Mrs T Roberts (West Dorset)	
Open Water Committee	<i>No nomination</i>	
Synchro Swimming Committee	County Rep: Mrs C Seall (West Dorset)	
Water Polo Committee	<i>No nomination</i>	
Prop: S Platts	Sec: D Clark	Carried

22/48 Election of DCASA Sub-Committees 2023/24

The Chairman requested uncontested nominations for County Sub-Committees 2023/24 be accepted en bloc as follows:

Committee	Name/Club	Nomination
Emergency Committee (3)	1: A Smart (Poole) 2: Mrs J Beard (Swim B'mouth) 3: <i>Vacant</i>	All DCASA
Rules Committee (3)	<i>No nominations</i>	
Swimming Committee (3)	1: A Smart (Poole) 2: Mrs J Beard (Swim B'mouth) 3: N Wickens (DCASA)	“ “ “
Prop: A Smart	Sec: S Platts	Carried

MN3: (i) Dorset County ASA Constitution, Annex A, A2 Elected Committees: No election required for Diving, Artistic Swimming, Open Water and Water Polo Committees, those bodies to automatically comprise the DCASA discipline secretary and the club discipline secretary (or nominated person) of all affiliated clubs with the relevant aquatic discipline.

(iii) Open Water Committee defunct; no nomination for discipline secretary. DCASA Swimming Technical Committee to assume responsibility for open water activity in interim.
(iv) Water Polo Committee defunct; no nomination for discipline secretary.

22/49 **AOB** - None

There being no further business the Chairman closed the meeting at 20.00. First meeting of the County Association Executive for 2023/24 to follow.

Chairman: R Honeybun

Signed: *R Honeybun*

Dated: 6 June 2024