

Dorset County Amateur Swimming Association (Affiliated to Swim England)

Minutes of the Annual General Meeting of the above Association held at the DYA Hall, Lubbecke Way, Dorchester on 8 June 2023

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President Mrs G Nuttall Inter-County Competitions Secretary D Clark President Elect **S Platts** Mrs M Young **County Competitions Secretary** R Honeybun (PP) **Artistic Swimming Secretary** Mrs C Seall Chairman **County Secretary** Mrs D Gibbs Officials Secretary Mrs J Beard (PP)

Treasurer G Griffin (LP)

Past Presidents C Gassmann, R Holman, M Hoskins, S Meter, A Smart, Mrs C Thompson, Ms G

Wilcox.

Clubs Represented Bere Regis, Bridport Barracudas, North Dorset Turbos, Poole, Seagulls, Swim

Bournemouth, Wareham, West Dorset, Weymouth and Weyport Masters.

Current Life Presidents: G Griffin, A Mullins, and Mrs A Niven.

The Chairman welcomed all to the meeting.

22/36 Apologies for absence

Mrs T Hemmings, Mrs N Honeybun, L Jessop, D McWilliam, A Mullins, Mrs T Roberts, M Smith, N Wickens, Weymouth & Portland WPC.

22/37 Presidential Business

The President thanked the Association for the privilege of being appointed County President in 2022 and expressed particular thanks to all volunteers without whom the wide range of activities undertaken by the County Association and our clubs could not take place.

22/38 Minutes of the Annual General Meeting 9 June 2022

It was agreed that the minutes of the Annual General Meeting held on 9 June 2022 be accepted as a

true record.

Prop: A Smart Sec: S Platts Carried

22/38(a) Matters Arising – None

22/38(b) Outstanding Actions

E21/01: Dorset Novice League – retirement of organiser R Honeybun noted. Clubs to be advised of vacancy (complete).

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E21/02: Dorset Water Polo Secretary – retirement of discipline secretary F Fowler noted. Clubs to be advised of vacancy (complete).

E21/03: County President Elect 2022/23 – no nominations for post. Clubs to be advised and encouraged to submit nominations (complete).

22/39 Annual Reports

- 22/39(a) County Secretary: Report as submitted and distributed. It was noted that membership figures had increased slightly since 2022, but membership remained at an all-time low.
- 22/39(b) Welfare Officer: Nothing to report.
- 22/39(c) Rules Secretary: The DCASA Constitution was last updated at the 2021 AGM. DCASA Policy and Procedure (By-Laws) has been updated by Executive approval during 2022/23 with amendments to Competition Policy, agreement of licensing and scheduling of club open meets, and clarification of county team selection policies for all disciplines. The County Constitution and By-Laws document can be viewed on the County website www.dorsetasa.org.
- 22/39(d) Swimming Secretary: No report received. Verbal report on the Inaugural Novice Trophy Gala provided by R Honeybun.
- 22/39(e) Inter-County Competitions Secretary: Report for 2022 National County Team Competition provided by Dorset Team Administrator B Alldrick. Dorset finished in eighth place in Division 2.
- 22/39(f) County Competitions Secretary: No report received. Verbal report on the 2022/23 competitions programme provided by Mrs D Gibbs. Entries for the 2022 Development Competition lowest level since the inaugural competition in 2007; event ran at a loss as did all other county competitions in 2022. However County Championships 2023 were well attended with 22 CBTs and two new County Records being set and the Dorset Graded Meet 2023 also ran successfully. The Novice League was replaced by an Inaugural Novice Trophy Gala held in March at Littledown with seven club teams and one combined clubs team participating.
- 22/39(g) Masters Secretary: No report received (post vacant). Report for the National Inter-County Masters Competition provided by Dorset Masters Team Administrator Ms K Yendole. Dorset finished fourth in the regional event and 18th overall in the national competition.
- 22/39(h) Open Water Secretary: No report received (post vacant). No OW County Championships held in 2022 due to lack of interest.
- 22/39(i) Disabilities Officer: Report as submitted and distributed. Mrs D Sturgess requested a review of paraswim/disability members in-county to assess development requirements.

ACTION E22/13: Mrs D Gibbs Clubs to be surveyed.

- 22/39(j) Diving Secretary: No activity.
- 22/39(k) Artistic Swimming Secretary: Report as submitted and distributed. The difficulty in entering Dorset AS swimmers in Swim England SWR competitions due to the requirement to provide the number of volunteers to support the entry was noted. Thanks recorded to R Honeybun and Mrs D Gibbs for assistance provided in revamping the discipline trophies.
- 22/39(I) Water Polo Secretary: No report received (post vacant).
- 22/39(m) Officials Secretary: Report as submitted and distributed. Thanks were recorded to Mrs J Beard for her long service on retirement as Officials Secretary. A presentation of flowers and lead crystal vase was made on behalf of the County Association by the Chairman.
- 22/39(n) Officials Training & Development Co-ordinator: Report as submitted and distributed.
- 22/39(o) Hazard & Risk Assessment Officer: Post vacant. Mrs D Gibbs stated that risk assessments for venues used for pool swimming events were in place and updated as required.
- 22/39(p) Volunteers Coordinator: No activity (post vacant).

The Chairman requested that all Annual Reports be accepted.

Prop: Ms G Wilcox Sec: A Smart Carried

22/40 Financial Report

The Chairman requested that the Financial Report and Annual Accounts as submitted by the Treasurer be accepted.

Prop: S Platts Sec: M Hoskins Carried

The Treasurer noted that the County had sufficient reserves to weather the losses sustained in 2021/22 and the continuing very low membership level.

^{*}A copy of the full reports is available from the County Administrator.

22/40.3 The Treasurer announced his intention to stand down from the role, giving notice that this would be effective December 2024.

ACTION E22/14: Mrs D Gibbs Clubs to be notified of the vacancy for a County Treasurer.

22/40.4 Thanks recorded to A Mullins for undertaking examination of the accounts.

22/41 Development Report

In the absence of any nomination being received for County Development Officer, Mrs D Gibbs offered to undertake the role. The Chairman requested that the Development Report as submitted by Mrs D Gibbs and distributed to clubs be accepted.

Prop: D Clark Sec: A Smart Carried

22/42 Motions

Approved at the County Association Executive Meeting on 6 April 2023 and requiring ratification, as follows:

22/42(a) "The financial year of the Association shall be the period commencing 1st January and ending 31st

December to which date all Annual Reports and Accounts shall be completed by the relevant

postholders."

Prop: G Griffin Sec: R Honeybun Carried

MN1: Constitution to be updated with immediate effect.

22/43 2024 Affiliation Fee

2024 Affiliation fee to remain at £3.00 per member and DCASA affiliation fee to be waived in the

final quarter of the year.

Prop: G Griffin Sec: A Smart Carried

22/44 Appointment of President 2023/24

Mrs Madeleine (Lyn) Young was introduced to the Annual Council Meeting by C Gassmann and R Brocklehurst of North Dorset Turbos SC and elected as President of the County Association for 2023/24.

Prop: R Honeybun Sec: C Gassmann Carried

22/45 Election of DCASA President Elect 2023/24

No nominations received.

ACTION E22/15: Mrs D Gibbs Clubs to be advised and encouraged to submit nominations.

PMN1: Ms K Yendole nominated by Poole SC for the post of President Elect 2023/24 and to be co-opted at a meeting of the DCASA County Association Executive 2 November 2023.

22/46 Election of County Officers 2023/24

The Chairman requested uncontested nominations for County Officers 2023/24 be accepted en bloc as follows:

PostName/clubNominationChairmanR Honeybun (Wareham & District)All DCASASecretaryNo nomination*"

MN2: Automatic continuance of Mrs D Gibbs as County Administrator when there is no volunteer for the post of

County Secretary.

Treasurer G Griffin (Wareham & District) "

Welfare Officer Dr A Savage (DCASA) Appointed by DCASA

Development Officer Mrs D Gibbs (Swim Bournemouth) All DCASA

Rules Secretary Mrs D Gibbs (Swim Bournemouth) Swimming Secretary R Honeybun (Wareham & District) Inter-County Competitions Sec D Clark (Bridport Barracudas) **County Competitions Secretary** S Platts (Swim Bournemouth) No nomination **Masters Secretary Open Water Secretary** No nomination Defunct post (no local activity) **Diving Secretary** Mrs C Seall (West Dorset) **Artistic Swimming Secretary**

Water Polo Secretary	No nomination	"
Disability Liaison Co-ordinator	Mrs D Sturgess (BCS)	u
Officials Secretary	Mrs S Podger (West Dorset)	u
Officials T & D Officer	Mrs T Roberts (West Dorset)	u
Asst Officials T & D Officer	Mrs S Podger (West Dorset)	u
H & R Assessment Officer	No nomination	u
Volunteers Co-ordinator	No nomination	u
Press Officer	No nomination	u
Trophy Administrator	N Wickens (DCASA)	u
Website Administrator	No nomination	u
Medical Officer	Dr A Savage (DCASA)	u
Legal Advisor	D McWilliam (Seagulls)	u
Auditor	A Mullins (Poole)	u
Pron: Mrs I Reard	Sact Mrs C Spall	Car

Prop: Mrs J Beard Sec: Mrs C Seall Carried

ACTION E22/16: Mrs D Gibbs The significant number of vacant posts were noted; clubs to be advised.

PMN2: Ms K Yendole (Poole SC) co-opted as Masters Secretary. Voting of the County Association Executive held by

email July 2023.

PMN3: G Mitchell (Bournemouth SC) to be co-opted as Water Polo Secretary at the County Association Executive

Meeting, 2 November 2023.

22/47 Election of County Regional Representatives 2023/24

The Chairman requested uncontested nominations for County Regional Representatives 2023/24 be accepted en bloc as follows:

Committee
Post/Name/Club

SE SWR Annual Council
County Rep 1: G Griffin (Wareham & District)
County Rep 2: Mrs J Beard (Swim Bournemouth)

Management Board
County Director: A Smart (Poole)
Para/Disabilities Committee
Mrs D Sturgess (BCS)

Swimming Committee
County Rep: A Smart (Poole)

Masters Committee County Rep: Mrs D Gibbs (Swim Bournemouth)

Swimming Officials Committee SWR Officials T&D Officer: Mrs J Beard (Swim Bournemouth)

County Rep: Mrs T Roberts (West Dorset)

Open Water Committee No nomination

Synchro Swimming Committee County Rep: Mrs C Seall (West Dorset)

Water Polo Committee No nomination

Prop: S Platts Sec: D Clark Carried

22/48 Election of DCASA Sub-Committees 2023/24

The Chairman requested uncontested nominations for County Sub-Committees 2023/24 be accepted en bloc as follows:

Committee Emergency Committee (3)	Name/Club 1: A Smart (Poole) 2: Mrs J Beard (Swim B'mouth) 3: Vacant	Nomination All DCASA
Rules Committee (3)	No nominations	
Swimming Committee (3)	1: A Smart (Poole) 2: Mrs J Beard (Swim B'mouth) 3: N Wickens (DCASA)	u u u

Sec: S Platts

MN3:

(i) Dorset County ASA Constitution, Annex A, A2 Elected Committees: No election required for Diving, Artistic Swimming, Open Water and Water Polo Committees, those bodies to automatically comprise the DCASA discipline secretary and the club discipline secretary (or nominated person) of all affiliated clubs with the relevant aquatic discipline.

Carried

Prop: A Smart

(iii) Open Water Committee defunct; no nomination for discipline secretary. DCASA Swimming Technical Committee to assume responsibility for open water activity in interim.

(iv) Water Polo Committee defunct; no nomination for discipline secretary.

22/49 AOB - None

There being no further business the Chairman closed the meeting at 20.00. First meeting of the County Association Executive for 2023/24 to follow.

Chairman: R Honeybun

Signed: R Honeybun

Dated: 6 June 2024