

**Meeting**  
**Dorset County Amateur Swimming Association**  
(Affiliated to Swim England and Swim England South West Ltd)

Minutes of the County Association Executive Meeting No 2 of 2022/2023  
By Zoom – 3 November 2022

<b>Present</b>			
President	Mrs G Nuttall	Inter County Competitions Secretary	D Clark
County Administrator	Mrs D Gibbs	County Competitions Secretary	S Platts
Treasurer	G Griffin [LP]	Officials T & D Secretary	Mrs T Roberts
		Trophies Administrator	N Wickens
<b>Past Presidents</b>	R Holman, M Hoskins, L Jessop, S Meter, M Smith, Mrs C Thompson.		
<b>Clubs Represented</b>	Bere Regis, Bridport Barracudas, North Dorset Turbos, Poole, Swim Bournemouth, Wareham, West Dorset, and Weymouth.		

<b>22/16</b>	<b>Apologies</b>		
	C Gassmann, R Honeybun, Mrs N Honeybun, D McWilliam, Mrs C Seall, A Smart, Mrs J Tillyard.		
<b>22/17</b>	<b>Minutes of the County Association Executive 3 November 2022</b>		
	Agreed that the minutes of the County Association Executive Meeting on 3 November 2022 be accepted as a true record.		
	Prop: L Jessop	Sec: G Griffin	Carried
22/17(a)	<b>Matters Arising</b> - none		
22/17(b)	<b>Outstanding Actions</b>		
	E22/02 – Complete.		
	E22/03 – Complete.		
	E22/04 – Complete.		
<b>22/18</b>	<b>Correspondence</b>		
	1. Swim England: Jane Nickerson to retire as SE CEO on 31 December 2023.		
	2. Swim England: Updates to Club Complaints procedure, Judicial Complaints, Safeguarding and Wavepower (pp 10-11).		
	3. Swim England Swimming: Minimum pool depth policy in force as of end of 2022. Prompt cards of regulations available for other venues.		
	4. Swim England Licensing: All meets require a full risk assessment to be in place.		
	5. BCP Facilities Strategy: Response from Bournemouth SC (DCASA copied in) highlighted that the survey's Sport Facilities Calculator had not included a pool depth indicator and no pools in the BCP area suitable for development of WP due to pool depth.		
	6. Mrs J Hilleard, Regional Development Co-ordinator: request for affiliation. Honorary membership applicable.		
	Prop: G Griffin	Sec: N Wickens	Carried
<b>MN:</b>	Treasurer advised that DCASA does not permit individuals to affiliate to Swim England directly via the county association. Exceptionally individuals who are not members of a club and provide services directly and essential to DCASA will be considered for honorary membership, whereby DCASA will honour the affiliation fees.		
<b>22/19</b>	<b>Finance Report</b>		
	The DCASA account balances as of 30 January 2023 were as follows: Current £26,646.61; Deposit £79,819.61; Cash in Hand £150.00; Tornadoes SD SC £10,247.70; Total £116,863.92.		
<b>22/20</b>	<b>Welfare</b>		

<b>Action DG E22/05</b>	Two expressions of interest for the role of Welfare Officer. Executive Officers to progress.	
<b>22/21</b>	<b>Development</b>	
	DCASA Development Plan 2023-24 submitted for approval and agreed as follows:	
22/21(i)	Swimming	<ul style="list-style-type: none"> <li>a. Age Groups programme in accordance with Swim England County Development Pathway for the development of 11-years age group and L1/L2 club coaches offering three camps for 24 swimmers and four skills coaches. Self-funding.</li> <li>b. Novice programme of time-banded galas as initial step of County development pathway; funding a maximum of £350 per gala to be match-funded by participating clubs.</li> <li>c. National Team County Competition; funding £5k (increase of 25% on 2023 recommended).</li> <li>d. Two swimmer development days providing backstroke wedge skills sessions; programme and equipment purchase tbc.</li> </ul>
22/21(ii)	Masters	Funding £250 conditional on receipt and agreement of proposal for inclusive development activity.
22/21(iii)	Disability	<ul style="list-style-type: none"> <li>a. Provide integrated format for all County competitions and encourage/facilitate participation of disability/para-swimmers of all levels of ability.</li> <li>b. Provide support to SWR programme where required.</li> </ul>
22/21(iv)	Open Water	Funding £350 conditional on receipt and agreement of proposal for inclusive development activity or coach development.
22/21(v)	Diving	No activity.
22/21(vi)	Synchro	<ul style="list-style-type: none"> <li>a. Development Day providing competitive opportunity.</li> <li>b. Two swimmer development days offering Synchro/diving/ gymnastics/ Zumba and taster sessions for recruitment with target number of 30 swimmers attending.</li> <li>c. Attendance at County and Regional development days for officials, coaches, and skills assessors.</li> <li>d. Total funding £350; swimmer contribution tba by DCASA.</li> </ul>
22/21(vii)	Water Polo	Funding £350 conditional on receipt and agreement of proposal for inclusive development activity or coach development.
22/21(viii)	Officials	Funding £350 conditional on receipt and agreement of proposal for officials development.
22/21(ix)	Teaching & Coaching	<ul style="list-style-type: none"> <li>a. Provide support to SWR programme, initiate in-county courses for all disciplines and provide funding to support in-county activity where appropriate.</li> <li>b. Award bursaries in accordance with specified conditions for teacher/coach development.</li> </ul>
22/21(x)	Rules	To assist and progress all affiliated club constitutions (14) to become compliant to the Swim England recommended format January 2022.
	Prop: D Gibbs	Sec: G Griffin
		Carried
<b>22/22</b>	<b>County Business</b>	
	1. SESWR County Governance & Regional Strategy: SE working towards a County template for governance, which may include a standardised Constitution. Reference to mandatory elements and compliance inferred. Concern that incorporation may be forced on CAs; definite drive to bulldoze CAs to incorporation or charitable status. Business models are not compatible with the ethos of voluntary grass roots sport.	
	2. DYA Hall, Lubbecke Way, Dorchester booked for the DCASA ACM 8 June 2023.	
	3. Fine for trophies not returned or returned without engraving to be increased to £30.	
	Prop: J Parkin	Sec: D Clark
		Carried
	4. Fine for trophies returned without having been cleaned to be increased to £15.	
	Prop: G Griffin	Sec: L Jessop
		Carried
<b>22/23</b>	<b>County Reports</b>	
22/23(a)	Swimming	1. County Records: Ratification requested of two [2] new records as follows:

		Snr M SC	R Hemmings	I/M 200m	2:04.81	Littledown	Jan 2023
		Snr M SC	O Jones	Breast 50m	29.38=	Littledown	Jan 2023
		Prop: L Jessop		Sec: S Platts		Carried	
<b>Action JP E22/06</b>		2. Swim Bournemouth has agreed to act as the designated representative for DCASA Risk Assessments for county competitions at Littledown (SB Committee Minutes, Item 16 AOB (b) 13 February 2023. Chairman of West Dorset to progress similar at Dorchester LC for county competitions.					
22/23(b)	Inter-County	Report as submitted; STC Minutes 5 Jan 2023 refers. DC explained the difficulty in securing hotel accommodation and the high increase in costs.					
	<b>PMN:</b>	D Clark advised accommodation booking at the Premier Inn, Rotherham had been confirmed.					
22/23(c)	County	STC Minutes 5 Jan 2023 refers. DG confirmed that the event had been successful and had not made a loss.					
22/23(d)	Masters	STC Minutes 5 Jan 2023 refers. Poole Masters Meet 17 June 2023 requires Club Compete status to enter; only one-quarter of Dorset Masters are Club Compete.					
22/23(e)	Disability	Dorset Representative required to attend SWR Para-Swimming Committee Meetings.					
	<b>PMN:</b>	Mrs D Sturgess (BCS) co-opted via email vote as Dorset Disability Liaison and Dorset rep to SWR Para-Swim Cmt [28 For; 0 Agst; 0 Abst].					
22/23(f)	Open Water	No report / secretary.					
22/23(g)	Diving	No local activity.					
22/23(h)	Synchronised Swimming	Report as submitted. Chair of SE Artistic Swimming Leadership Group has agreed to Dorset Development Day incorporating Championships provided further development days are held. External assistance from a Level 3 Judge required to hold Routine Grading Day in-county.					
22/23(i)	Water Polo	WP Referees course held at Osprey with 14 candidates from DCASA clubs attending; DCASA funded venue hire.					
22/23(j)	Officials	Report as submitted.					
22/23(k)	Officials T&D	Report as submitted. A good number of J1s close to completing and two Referee candidates have signed up for the 2023 course. Clubs to be asked to promote J2 training and encourage J1s to progress.					
<b>Action DG E22/07</b>							
22/23(l)	Volunteers	No report / no secretary.					
22/23(m)	Rules	1. DCASA General Competition Conditions: In accordance with SWR precedent, removal of the 60-day Rule applied to club membership prior to competition.					
		Prop: D Gibbs		Sec: R Holman		Carried	
		2. DCASA Policy & Procedure: Competitions; Procedures (i) amended to "Selection will be in accordance with the current County Team Coach Selection Policy published by the relevant discipline and relevant Swim England Regulations."					
		3. DCASA Policy & Procedure: Competitions; Team Selection (ii) addition of "Swim England Rankings shall be used for the purpose of team selection for inter-county Age Groups swimming competitions. Verified individual times may also be taken into consideration for Masters swimming events."					
		4. DCASA Policy & Procedure: Competitions; Team Selection (iii) addition of "To maintain a record of athletes who represent the County, a team sheet shall be submitted to the Executive Officers by the relevant DCASA discipline secretary within 28 days of selection being finalised."					
		5. DCASA Policy & Procedure: Competitions; Club Competitions (iv) addition of "The County Association has the right to disallow any meet within the County that may impede on, or interfere with, the viability of an attendance of both swimmers or officials at a County run event or impede the viability at an event agreed and scheduled with an affiliated club."					
		Prop: G Griffin [items 2-5]		Sec: L Jessop [item 2-5]		Carried [all]	
		6. Team selection for disciplines other than pool swimming agenda item next Exec.					
<b>22/24</b>	<b>SW Region Reports</b>						
22/24(a)	Management	Report as submitted. SESWR ACM Sunday 26 March 2023 via Zoom starting at 11.00.					
22/24(b)	Swimming	SESWR Swimming Cmt Minutes 1 November 2022 refers.					
22/24(c)	Masters	Next meeting of SESWR Masters Cmt 14 February 2023.					
22/24(d)	Open Water	No report/no SWR rep.					
22/24(e)	Diving	No report.					
22/24(f)	Synchro	Nothing to report.					

22/24(g)	Water Polo	Nothing to report.
22/24(h)	Officials	Report as submitted. British Swimming to adopt the World Aquatics rule changes on 10 March 2023. Noted that applying for WPS licensing is required 70 days prior.
<b>22/25</b>	<b>Any Other Business - None</b>	
	There being no further business the Secretary closed the meeting at 21.05.	
	<b>Date of next meeting:</b>	6 April 2023
	<b>Venue</b>	Zoom
	<b>Start</b>	19.30