## Meeting

## **Dorset County Amateur Swimming Association**

(Affiliated to Swim England and Swim England South West Ltd)

Minutes of the County Association Executive Meeting No 1 of 2021/2022 Via Zoom 7 April 2022

President L Jessop County Competitions Secretary S Platts
Chairman R Honeybun Synchronised Swimming Secretary Mrs C Seall

County Administrator Mrs D Gibbs Treasurer G Griffin

Past Presidents Mrs N Honeybun, M Hoskins, A Smart, M Smith, Mrs C Thompson.

**Clubs Represented** Bridport Barracudas, Poole, Seagulls, Swim Bournemouth, and Wareham.

#### 21/01 Apologies

Mrs J Beard, C Gassmann, D McWilliam, S Meter, Mrs G Nuttall, J Restorick, Mrs T Roberts, Mrs M

Rousell.

**PMN:** Apologies received from R Holman.

The Chairman welcomed the club representative from Poole SC and noted that, as the last DCASA Executive had been held in January 2020, past minutes had been superseded and the meeting would progress with an update of County business and disciplines activity.

## 21/02 County Business: Membership

21/02.1 Dissolution of Sherborne Storm ASC effective 31	. March 2022.
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21/02.2 2022 affiliation numbers 2,089 (2020 2,641) fee paying members with 2,205 dual

registered.

21/02.3 Swim England membership categories renamed to Club Train (Cat 1), Club Compete

(Cat 2) and Club Support (Cat 3).

21/02.4 New Recommended Format for Club Constitutions issued by Swim England

November 2021 for non-incorporated clubs.

## 21/03 County Business: Finance

21/03.1 DCASA account balances as of 28 February 2022 as follows: Current account

£77,792.96; Deposit account £19,757.25; Cash £150.00; Tornadoes SD SC

£10,247.70; Grand total £ 107,947.91.

21/03.2 Treasurer recommended County mileage to be increased to 45p per mile with effect

from new financial year, April 2022.

Prop: G Griffin Sec: L Jessop Carried

21/03.3 Purchase of card reader for competitions door entry payments to be reviewed.

## 21/04 County Business: Administration

21/04.1	Information Asset Register created in accordance with GDPR guidelines.
21/04.2	Capital Asset Register created.
21/04.3	Stock Valuation Register created; stock check undertaken March 2022.

21/04.5 Stock valuation register created, stock check undertaken ivial chi 2022

21/04.4 Privacy & Data Protection Policy review in hand.

21/04.5 Digital Library of County livery and trophies completed.

21/04.6 Storage unit relocated; more space and cost saving benefits.

21/04.7 All swimming and synchronised swimming trophies undergone repair, refurbishment,

or replacement where necessary. OW trophies to be reviewed.

21/04.8 Trophies from defunct clubs together with two historical diving trophies to be

donated to Dorchester County Museum.

21/04.9 Update to Our History undertaken; website to be updated and new photographs

included.

21/04.10	Archive of press cuttings covering 30 years of aquatic sports in Dorset donated to
	DCASA by Roger Guttridge.
21/04.11	DCASA Newsletter published from April 2020 to December 2021. Small but positive response from clubs and coaches as to usefulness.
21/04/12	DCASA website usage now monitored; majority of hits swimming/competitions pages and calendar.
21/04/13	2022 Officials awards as follows: S Frampton, P Looker, and D Symington (Poole), T Peaty (Wareham), and Mrs A O'Keefe (West Dorset).

#### 21/05 County Business: Development

All development activity for Safeguarding, TTL, Team Manager L1 and YV Programme currently undertaken by SESWR; J1 training online. England Programmes County Pathway on hold until face-to-face camps can be scheduled; administrator required to run the Programme.

2022 County Championships held with no spectator policy. Entry numbers one-third

# 21/06 Discipline Report: Swimming

21/06.1

2022 obtained on a migration of operation points, and a migration of the contract of the contr
down on 2020 entries. Total income £12.4k and expenditure £15.6k; event run at a
loss of £3.2k. New Championships Memorial and President's trophies donated for the
12/13 years age group for 100m events. Thanks recorded to Smart family, M Hoskins,
L Jessop, and Weymouth SC.
2022 Dorset Novice League held, winner Weymouth SC. No spectators R1. Total
income £450 and expenditure £2.5k; event run at a loss of £2,050.
Dorset Graded Meet scheduled for 15 May at Dorchester, and Dorset Development
Competition for 2/3 July at Littledown, both with spectators.
National County Team Competition scheduled for 2 October at Pond's Forge; subsidy
for overnight stay to apply. Viability of entering a team to be reviewed by STC.

## 21/07 Discipline Report: Masters

SE Masters Inter-County Competition regional event took place at Millfield in November 2021. DCASA unable to field a team. The Swim Bournemouth Masters Open Meet scheduled for March 2022 (to incorporate DCASA Masters Championship) cancelled due to lack of support to run the event.

# 21/08 Discipline Report: Open Water

SE SWR OW Development & Coaching plan published. 2022 SE SWR OW Championships scheduled 1 July at Cirencester; last OW Championships 2018.

# 21/09 Discipline Report: Diving

All DCASA club diving activity now ceased; Everyone Active diving lesson programme reinstated at the Poole Dolphin LC. Most, but not all, of the County's diving trophies recovered.

## 21/10 Discipline Report: Synchronised Swimming

DCASA Synchronised Swimming Championships scheduled for 18 June at Dorchester LC, with the Figures competition 12 June at Ferndown LC.

## 21/11 Discipline Report: Water Polo

SE SWR WP Championships took place at Millfield in October 2021; DCASA Men's Team entered.

## 21/12 Pre-AGM Matters

PMN:

21/12(a) Election of DCASA President Elect 2022/23

No nominations received. Clubs able to nominate: Bere Regis, Bridport Barracudas, North Dorset Turbos, Swim Bournemouth, West Dorset, and Weymouth.

# 21/12(b) Election of County Officers 2022/23

21/12(b).1 Nominations received for DCASA posts as follows:

Chairman: R Honeybun

Treasurer: G Griffin

Swimming Secretary: R Honeybun

County Comps Secretary: S Platts

Officials Secretary: Mrs J Beard

Officials T&D Coordinator: Mrs T Roberts

Asst T&D Coordinator: Mrs J Beard

Legal Advisor: D McWilliam

Synchro Secretary: Mrs C Seall Rules Secretary: Mrs D Gibbs

A Mullins agreed to continue as DCASA Auditor.

21/12(b).2 No nominations received for DCASA posts as follows:

Secretary Disabilities Coordinator
Welfare Officer Development Officer

Inter-County Competitions Secretary Press Officer

Masters Secretary Trophy Administrator
Open Water Secretary Website Administrator

Diving Secretary *no activity* Hazard & Risk Assessment (Pools)

Water Polo Secretary Medical Officer

21/12(c) Election of DCASA Sub-Committees 2022/23

21/12(c).1 Nominations received Swimming Committee [3] as follows: Mrs N Honeybun, A

Smart.

21/12(c).2 Nominations received for Emergency Committee [3 from different clubs]: Mrs J

Beard, A Smart.

PMN: N Wickens agreed to stand for DCASA Swimming Cmt.

21/12(d) Election of DCASA Regional Representatives to SE SWR Committee 2022/23

21/12(d).1 Nominations received for DCASA representatives as follows:

SWR Annual Council Meeting [2]: Mrs J Beard, G Griffin.

SWR Swimming Committee: A Smart. SWR Masters Committee: Mrs D Gibbs

SWR Synchronised Swimming Committee: Mrs C Seall SWR Swimming Officials Committee: Mrs T Roberts

SWR Officials T&D Coordinator: Mrs J Beard

21/12(d).2 No nominations received for DCASA representatives as follows:

SWR Open Water Committee SWR Water Polo Committee SWR Para Disability Committee

21/12(e) Election of DCASA Life Members: no nominations received.

21/12(f) Rule Changes: no proposals received.

21/12(g) Affiliation Fees 2023

Treasurer proposed that affiliation fees for all categories remain as £3 per member.

Prop: G Griffin Sec: A Smart Carried

# 21/25 Any Other Business

21/25.1 Chairman advised that over of 200 extra admin hours accrued by Mrs D Gibbs; he and

Treasurer to meet with DG to review original agreements for both County Secretary and Competition Managers roles and current workload. Volunteers will be required to undertake excess; if no volunteers, those tasks will no longer be done. Pool

Swimming/Competition Roles to be referred to STC.

21/25.2 Very few DSSA events taking place, with competition interest being met by clubs and

County. Dissolution decision deferred; no replacement for MS G Wilcox.

There being no further business the President closed the meeting at 9.00pm.

Date of next meeting Annual Council Meeting Thursday, 9 June 2022 followed by first meeting

for the 2022/23 season of the Dorset County ASA Executive.

**Venue** Dorset Youth Association, Lubbecke Way, Dorchester.

Start 7.00pm